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# **2024 Pakman Awards Entry Template**

Notes:

*Please find below sample content that may be included within your Pakman Awards entry in any given category. Entries should be* ***no more than 4 pages in length*** *and may be submitted in either word or PDF file formats.*

*It is recommended that imagery is provided in the form of graphs/charts (if applicable) to demonstrate the initiatives/project outlined in your entry. Please ensure that consent to use imagery has been obtained prior to inclusion within the entry, as winning entries may be displayed on our site -* *Pakman.ie.*

## Section 1: Background/Overview of Entry

* Provide a brief description of the organisation/community group/school/individual involved
* Outline the chosen category and rationale for entering

## Section 2: Description of Initiative/Project

* Provide a detailed description of the steps involved in the set up and running of the project/initiative
* Showcase evidence of how the project/initiative was effectively communicated to all parties involved
* Describe how the project/initiative aligns to the overall sustainability strategy of the organisation/community group/school/individual

## Section 3: Achievements to Date

* Outline achievements to date and the effects of the project/initiative
* Provide examples of elements of the project/initiative that have exceeded expectations and highlight the organisation/community group/school/individual’s overall commitment to sustainability/recycling excellence and waste management

## Section 4: Future Focus

• Detail what future goals are in place for the project/initiative, if applicable, or provide an outline of future plans for the organisation/community group/school/individual’s overall sustainability strategy